



**INTERNATIONAL  
POLICE ASSOCIATION**  
INTERNATIONAL EXECUTIVE BOARD

# Procedure for the Arthur Troop Scholarship (ATS)

## **Art. 1 Basis**

The procedure for the Arthur Troop Scholarship (ATS) is based on article 7 of the International Statutes.

## **Art. 2 Definition**

The Arthur Troop Scholarship, as a legacy to Arthur Troop, is a professional education and advanced training bursary, with the aim of aiding IPA members in their professional careers and promoting the International Police Association.

## **Art. 3 Programme**

The Arthur Troop Scholarship shall be awarded to IPA members annually at the IPA World Congress.

A total budget of 25,000 € shall be set side annually for the Arthur Troop Scholarship.

Each awardee may receive a bursary of up to 2500 € which shall contribute to the cost of the seminar, conference or symposium fee, as well as travel and accommodation expenses.

## **Art. 4 Applicants**

Applicants must have been a member of the IPA for a minimum of 2 years and must currently be performing a law enforcement role.

## **Art. 5 Application**

The relevant Arthur Troop Scholarship Application Form shall be uploaded onto the international website of the IPA ([www.ipa-iac.org](http://www.ipa-iac.org)) in December each year. Applicants are obliged to complete the application form to the required quality and standard. An estimated budget must be included. The completed application form shall be submitted to the national secretary general of the applicant.

On completion of the certification of the:

- applicant's membership
- role of the applicant in law enforcement in the national section,

the national secretary general shall forward the completed Arthur Troop Application Form to the Chair of the Professional Commission (PC) via the International Administration Centre (IAC) at [iac@ieb-ipa.org](mailto:iac@ieb-ipa.org).

## **Art. 6 Timeframe**

The closing date for sending completed application forms for the following calendar year to the IAC is 31 March.

Each Arthur Troop Scholarship must be used between 1 January and 31 December of the year following the granting of the scholarship.

Awardees who are unable to use their scholarships in the relevant year due to extraordinary circumstances may have the bursary carried over to the following year. The Chair of the PC shall be the final arbitrator.

## **Art. 7 Finances**

Applicants are required to read and abide by the 'Procedure for Travel and Accommodation Expenses'.

Advances of the Arthur Scholarship bursary shall only be granted in exceptional circumstances, following a written request and including an estimated budget. The decision will be made by the Chair of the PC.

Any advance payments are to be repaid by the awardee if the scholarship is not used as agreed.

## **Art. 8 Assessment**

The Chair of the PC shall oversee the administration of the assessment of the Arthur Troop Scholarship. The assessment board shall consist of no less than 3 temporary members of the PC.

It is mandatory that the applicants complete all application fields, in their own words.

Applications shall be evaluated using an assessment matrix.

Any applications which do not meet the minimum requirements shall not be evaluated further.

## **Art. 9 Awarding Process**

The Chair of the PC shall ratify the decision of the assessment board and submit the list of awardees to the IEB for formal approval.

The awardees of the Arthur Troop Scholarship shall be announced by the Chair of the PC at the IPA World Congress.

The Arthur Troop Scholarship shall preferably be awarded to at least one applicant from each continent, provided an application has been submitted that is of the required quality and standard.

Applicants may only be awarded the Arthur Troop Scholarship once and awards are not transferable from one IPA member to another IPA member.

## **Art. 10 Bursary payment**

After completion of the Arthur Troop Scholarship, awardees shall submit, by email (signed and scanned):

- a report detailing the acquired knowledge, including photographs
- a reimbursement form
- a bank detail form
- supporting receipts

To receive the bursary, the above-listed documents are to be forwarded to the Chair of the PC within 1 month following the completion of the seminar, conference or symposium.

## **Art. 11 Agreement**

All reports and photographs submitted by recipients of the Arthur Troop Scholarship shall become the property of the IPA. All documents may be used as decided by the Chair of the PC, for advertising and promotion of the IPA.

## **Art. 12 Promotion**

Award recipients agree to deliver presentations on the benefits of the Arthur Troop Scholarship as requested by the national board of the applicant.

It is expected that recipients shall endeavour to create opportunities within their law enforcement agencies to share their acquired knowledge gained from the attended seminar, conference or symposium and promote IPA membership.

**This Procedure for the Arthur Troop Scholarship was adopted by the IEC during the IPA World Congress in Bulgaria 2017 and entered into force on 22 September 2017. It replaces any previous directives or decisions concerning the Arthur Troop Scholarship.**

**President** : Pierre-Martin Moulin

**Secretary General** : Georgios Katsaropoulos